

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION 2013 - R13-515

A RESOLUTION AUTHORIZING AND APPROVING A NEW RENTAL RATE SCHEDULE AND STRUCTURE FOR THE MERLE MANDERS BALLROOM, AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THE PURPOSES OF THIS RESOLUTION, AUTHORIZING THE CITY CLERK TO ATTEST SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY, PROVIDING FOR SEVERABILITY, REPEALING INCONSISTENT RESOLUTIONS, PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION, AND FOR OTHER PURPOSES.

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with providing public services to residents located within the corporate limits of the City; and

WHEREAS, the City operates the Merle Manders Conference Center facility, and establishes a rental rate schedule for meeting rooms, ballrooms, tables, equipment, and services at the Conference Center in order to allow the public to use that facility in an orderly and cost effective manner; and

WHEREAS, the Conference Center currently only offers 12-hour rentals of its ballroom on Sundays for \$1,500; and

WHEREAS, the City desires to also allow 6-hour rentals of its ballroom on Sundays for \$750; and

WHEREAS, the City Council deems it to be in the best interest of the City of Stockbridge and its citizens to change the rental rates of the ballroom to the schedule

attached hereto for the above-referenced reasons, and that the City will be best served by giving its approval for the above stated purpose.

NOW THEREFORE, THE COUNCIL OF THE CITY OF STOCKBRIDGE
HEREBY RESOLVES AS FOLLOWS;

Section 1. **Approval** - The City Council of the City of Stockbridge hereby authorizes and approves the new rental rate schedule attached hereto for the ballroom of the Merle Manders Conference Center.

Section 2. **Approval of Execution** - The Mayor is hereby authorized to sign all documents and to perform all other acts necessary to effectuate this Resolution on behalf of the City of Stockbridge. The City Clerk is authorized to execute, attest to, and seal any document which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective on the date of its approval by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 11 day of February, 2013.

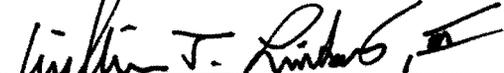
CITY OF STOCKBRIDGE, GEORGIA


MARK A. ALARCON, MAYOR

ATTEST:


RHONDA A. BLACKMON, CITY CLERK

APPROVED AS TO FORM:


WILLIAM J. LINKOUS, III, CITY ATTORNEY



MMCC Ballroom Rates & Information:

The information below applies if you are renting the ballroom for a wedding, special event or meeting/conference.
Ballroom will seat up to 280 guests depending on desired setup.

Ballroom Base Rental Pricing:

Security Deposit	\$600.00
------------------	----------

*This is due at the time of contract signing. It is separate from the rental and fully refundable if your event completes a successful check-out and the center is left as agreed upon in the contract.

Monday-Thursday Rental- 8 Hour Block of Time	\$800.00
Friday & Saturday Rental- 12 Hour Block of Time	\$1500.00
Sunday Rental- 6 Hour Block of Time	\$750.00
Sunday Rental- 12 Hour Block of Time	\$1500.00

*Latest time block available is 12:00pm-12:00am.

*There will not be a staff person present during your event. You may add a staff person for an additional fee.

* There will be a \$200 charge for use of the building for a wedding rehearsal. It cannot exceed 2 hours and is not guaranteed to be available on the night before the wedding.

Price Includes:

- Tables and chairs. Inventory:
 - 25- 72' round tables
 - 5- 6 foot rectangle tables
 - 1- 48' round table
 - 1- 60' round table
- 6 trash cans with 18 trash bags (2 stay in kitchen)
- Toilet paper for each stall with 5 extra rolls
- Paper towels in restrooms with 2 extra packs
- Major cleaning- Client is responsible for clearing tables, taking out trash, making sure that floor is free of excessive debris, wiping down tables, removing personal items and stacking chairs 5 high.
- Use of the bride's room, which has full length mirror, hooks for hanging dresses and seating.

Additional tables, equipment and service are available at the rate listed below.

Tables (any size including 72' round, 60' round, 48' round, 6 foot rectangle, high tops)	\$5.00 each
Dance Floor	\$300.00
Stage Panels (3- 6x8 feet panels available)	\$50.00 each panel
Kitchen- with a registered caterer	\$300.00
Kitchen- without a registered caterer	\$600.00
Onsite staff attendant	\$20.00 an hour (minimum of 2 hours)
Additional hours	\$200.00 an hour

- A contract and deposit is required to hold any dates.
- Tables and chairs will be setup according to the submitted layout. If any table and chair changes are needed on the day of the event, they must be made by client. No changes can be made to dance floor or staging.
- Clients must follow all guidelines and rules for the center.
- Tours are conducted every Thursday at designated times. An appointment is necessary to complete a contract or to make a payment.
- Facility guidelines must be signed at the same time of contract signing. Failure to follow guidelines will result in additional fees.
- Discounts can only be given according to the "Booking Guidelines".